



Operation Round Up

small change that changes lives

Operation Round Up Grant Application Guidelines

Purpose:

The **Heartland REMC Trust** is funded by voluntary contributions from members of Heartland REMC. **Operation Round Up** contributions will be used entirely for charitable purposes which benefit the people of our communities.

Grant Eligibility:

1. Use of funds will be limited to projects/programs of non-profit groups and organizations, as well as individuals in need within the Heartland REMC service territory.
2. **Trust** funds are commonly used for, but not limited to; community service projects, economic development, food banks, health and rescue organizations, educational projects, youth programs, special projects of non-profit organizations, individual medical help, disaster relief and individual emergency need. Other projects may be considered.

Restrictions:

1. Grant funds **will not be approved for:**
 - a. Lobbying or political organizations,
 - b. Veterans, fraternal or labor organizations,
 - c. Building construction or materials,
 - d. National fund drives,
 - e. Advertising
 - f. On-going operational expenses.
 - g. Payment for any group or individual's utility bill(s)

Guidelines for grant applications:

1. Not more than \$10,000 annually will be given to any single organization, group, charity, or family unit.
2. Not More than \$5,000 annual to any individual.
3. Not more than \$2,000 to any person, family, group or organization in an emergency expenditure.
4. Grant applications will be reviewed during regularly scheduled **Trustee** meetings, unless an emergency expenditure is requested in accordance with the Heartland REMC Operation Round Up Trust Bylaws.
5. The **trustees** reserve the right to reject or carry over applications to a later meeting, depending on the availability of funds and other factors.
6. Grant funds must be used for organizations, groups, and individuals within the general service area of Heartland REMC.

7. The **Trustees** will disperse funds equitably throughout the Heartland REMC service territory.
8. The **Board of Trustees** of the **Heartland REMC Trust** shall have sole authority to determine which grant applications shall be funded and to what amount.

Grant Application Requirements:

1. Completed grant application form.
2. Detailed budget showing how requested funds will be used.
3. Follow up notification of how actual funds were spent.

Submit Grant Applications to:

Rachel Cruz
Coordinator, Operation Round Up
Heartland REMC
350 Wedcor Avenue
Wabash, IN 46992

For inquiries, call 563-2146 or 800-563-2146
e-mail: rolsen@heartlandremc.com